

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – March 2, 2017

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Parisio called the meeting to order at 7:00 p.m. Members present were: Mr. Ward, Mr. Parisio, Mrs. Taylor, and Mr. Geiger. Absent: Mrs. Knight
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Tim Drury.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for March 2, 2017.
Mrs. Taylor moved, seconded by Mr. Geiger to approve the Agenda for March 2, 2017.
AYES: Ward, Parisio, Taylor, Geiger
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1
- 2.2 Approve the Minutes of the Regular Meeting of February 2, 2017.
Mr. Ward moved, seconded by Mr. Geiger to approve the Minutes of the Regular Meeting of February 2, 2017.
AYES: Ward, Parisio, Taylor, Geiger
NOES: None
ABSENT: Knight
MOTION PASSED: 4-0-1

3. PUBLIC COMMENTS – None

4. REPORTS

- 4.1 **Employee Associations (WUTA & CSEA)** – No reports
- 4.2 **Principals**

(MES) Mr. Montana reported:

- Read Across America was held today. Students and staff dressed up like their favorite literary characters and community members came in and read to the students.
- Three 5th grade teachers were awarded a \$500 Cal Water Grant. The money is being used for projects to submit for a larger grant up to \$3,500.
- The annual 4th graders' Pathways to Nature Field Trip to 3 Creeks Ranch in Elk Creek will be held on March 24, 2017.
- 4th graders are participating in the UNICEF Kids Power Program where students wear wristbands that record their activity level, and they earn "points." The points are "unlocked", and UNICEF will deliver food packets to families who need them.
- TK/Kindergarten Registration is being held March 2-3, 2017.
- Kindergarten Round Up will be held on March 23-24, 2017.

(WIS) Mr. Sailsbery reported:

- WIS hosted a GCOE STEM showcase on February 16, 2017 where several hundred students from throughout the county attended.
- Procedural Assemblies will be held on March 3, 2017 to review the WIS policies and rules and expectations of students.
- Both Cardinal Bands will be attending the Chico State Music Festival on March 10, 2017.
- 6th grade basketball season has begun.
- WIS PTO purchased 8 brand new picnic tables and have been delivered.

- 8th graders will be visiting Butte College on March 30, 2017.

(WHS) Mr. Johnstone reported:

- On March 1, 2017, 12 of our first and second year teachers, along with the coaches, visited classrooms during their prep and spent time on self-reflection as to what they saw being utilized in the classroom and what they want to bring into theirs. Things they looked for were classroom management, checking for understanding, use of technology, creating higher level thinking, and classroom structure.
- Spring sports are off to a great start. JV baseball had to be dissolved because of lack of interest and students not eligible. Most of the potential JV players will be incorporated into the Varsity Baseball team.
- “Get Focused – Stay Focused” presentation will be held on March 6, 2017 from 8:15 a.m. – 9:20 a.m. for all 9th graders.
- At the next collaboration day, staff will be discussing WASC and student learning outcomes as well as PLUS period expectations and next year’s vision.
- Senior Portfolios will be reviewed on March 8, 2017 and March 22, 2017.
- There will be a Blood Drive on March 9, 2017.
- Amy Steele will be visiting the 8th grade classes to go over course selections for next year, and there will be a parent night on March 15, 2017 from 6:00 p.m. – 8:00 p.m.
- All grade levels will be working on course selections and scheduling over the next couple of weeks.
- On May 1, 2017, WHS will be hosting DUI Court in the gym starting at 1:00 p.m. where actual defendants will be sentenced.
- Allison Weinrich, Senior Class President, distributed and presented information on what the choices are for the Senior Class Trip.

(WCHS) – No report

4.3 Associated Student Body Report – No report

4.4 Director of Business Services – Debby Beymer reported:

- Budget Committee met on February 15, 2017 and discussed the 2017-18 school budget as well as all the factors affecting our local decision making.
- Attended an LCFF workshop on February 10, 2017 and an LCAP workshop on February 27, 2017. The state continues to modify and re-structure the way we collect and report data.
- Purchase orders and the Notice to Proceed have been issued on the MES and WHS IT Projects. They plan to start on June 12, 2017, and it’s estimated to take 5 weeks to complete.
- George Roofing was awarded the WHS roofing project with a low bid of \$538,000 for the labor. Five companies submitted sealed bids with a range from \$538,000 to \$890,510. Materials are estimated at \$676,400 for a total projected cost of \$1,214,000.
- We will be bringing the MES Benchmark 8 Year Package, ELA textbooks for adoption to the April board meeting. The books have been on preview at the Glenn County Office of Education for several months. The publisher will be including 3 days of Professional Development. We hope to purchase the textbooks in April, so the staff will have time to pilot them before the end of the school year.
- School Services provided a report on 1st Interim reports for California Schools at which time 3 schools are certified as Negative and 38 are Qualified. Last year at this time the numbers were 2 and 20 respectively. Included in the 38 qualified districts are Oakland Unified, Los Angeles Unified and San Diego Unified who has already begun cutting 850 positions next year due mostly to the issues surrounding post-employment benefits.
- Working on a flyer to see if there is any interest from current employees in becoming a licensed school bus driver.

4.5 Director of State and Federal Programs – Ellen Hamilton reported:

- Civil Rights review was held in February for our CTE programs. Thank you to Mr. Johnstone and WHS CTE teachers and students for welcoming the auditor. There were 3 findings dealing with school facilities and disabled accessibility:
 - Metal shop classroom is not wheel chair accessible as the entrances are either stairs, or a downward slope that is too steep, and out of compliance.
 - Auditor recommends any student requiring access to the floor of the classroom will have an aide to assist them.
 - Locker rooms - shower areas do not have a disability shower bench and bars. No ADA compliant bathrooms.

- Auditor recommends that until a permanent fix is made on the showers, WHS will need to post a sign that states “No water use available”.
- Culinary Arts classroom needs at least 1 ADA accessible sink, and the pipes underneath need to be wrapped.
 - Auditor recommends one of the sinks be made accessible and ensure the pipes are wrapped.
- Ms. Hamilton distributed and went over a power point document outlining the California Dashboard. It is tentatively set to publicly launch the week of March 13, 2017. The term “Distance From Level 3 (DF3)” will be used quite a bit when utilizing the Dashboard. DF3 is a fixed point used to determine whether a standard has been met and measures how far each student scores above or below DF3.
- LCAP Information:
 - LCAP surveys are ready and available on the District and school websites.
 - DELAC/ELAC LCAP meeting will be March 7, 2017 in the WIS Library at 5:30 p.m.
 - Foster/Homeless Youth meeting will be March 15, 2017 at Round Table at 5:00 p.m.
 - Stakeholder’s Community Meeting will be March 20, 2017 in the WIS Library at 6:00 p.m.

4.6 Superintendent – Dr. Geivett reported:

- Finished up as the WASC Chairman for Core Placer Charter School in Auburn.
- After passing a bond, there is a lot of work that goes into securing the funds. On March 3, 2017, there will be a rating agency meeting with Standard & Poor’s Rating Services. They will be rating the District, and the higher the rating, the better the interest rate we will get for our bonds.
- Contract with Rainforth & Grau Architects is now settled, and now the District can begin planning projects. It will take several months for this to occur, and on top of that, projects will have to be approved by DSA (California Division of State Architects), which can take months, before any work can be started.
- WHS roofing project will be done this summer, in addition to the IT work at WHS and MES. Other projects that are being worked on are cafeteria tables at WIS and bleachers at WHS.
- Citizens’ Bond Oversight Committee (CBOC) will have its first meeting on March 14, 2017.
- Thank you to the individuals who assisted in moving the livestock during the flooding.
- Recently met with the 5th grade teachers and really appreciated their enthusiasm. They have a genuine concern and care for the education of students.
- Thank you to everyone for their support on the passing of his mother in-law.
- Music Boosters will be holding an indoor yard sale fundraiser on March 11, 2017 in the WIS Cafeteria.

4.7 Board of Education Members

Mr. Geiger – No report

Mrs. Taylor reported:

- Thank you to everyone who helped with the livestock evacuation during the flooding.
- Congratulations to the 5th grade teachers who received the Cal Water grant for the second year.
- Glad to hear that the 4th grade is still going on the Pathway to Nature field trip. Thank you to Jill Egly and others for continuing to organize this trip.
- Congratulations to the FFA members have competed in Career Development Events (CDE) contests this winter. Bailey Morrell and Bucky Squier are going onto the Superior Region competition and Ms. Morrell is slated to be a regional officer.
- Congratulations to soccer and basketball teams to their playoff berths.
- Good luck to the District bands at the Chico State Music Festival.

Mr. Ward reported:

- Thank you to those individuals who helped with the evacuation of the livestock during the flooding.
- The District is blessed to have such enthusiastic staff members.

Mr. Parisio reported:

- Congratulations to the soccer and basketball teams for making the playoffs.
- Congratulations to the FFA for their achievements.
- A lot of people stepped up from our community to help with the moving of the livestock during the flooding and cleaning up the barns.

5. CONSENT CALENDAR

A. GENERAL

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Request for Student #16-17-26 to attend school in the Willows Unified School District for the 2016/17 school year.
2. Approve Interdistrict Requests for Students #17-18-1 through #17-18-2 to attend school in another district for the 2017/18 school year.
3. Approve the 2016/17 CARS (Consolidated Application and Reporting System) Winter Collection.

C. HUMAN RESOURCES

1. Accept resignation from Bethany Burch, WHS Teacher, effective June 9, 2017.
2. Accept resignation from Merrie Brown Busch, WHS Teacher, effective June 9, 2017.

D. BUSINESS SERVICES

1. Approve budget revision summary.
2. Approve warrants from 2/1/17 through 2/22/17.

Mr. Geiger moved, seconded by Mrs. Taylor to approve the Consent Calendar.

AYES: Ward, Parisio, Taylor, Geiger

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information/Discussion)** First Reading of the following additions/deletions/changes to Board Policies per CSBA’s Policy Guidesheet Recommendations:

BP 0410	Nondiscrimination in District Programs and Activities
BP 1312.3	Uniform Complaint Procedures
BP 3230	Federal Grant Funds
BP 3270	Sale and Disposal of Books, Equipment and Supplies
BP 4151/4251/4351	Employee Compensation
BP 5145.3	Nondiscrimination/Harassment
BP 5145.7	Sexual Harassment
BP 6142.4	Service Learning/Community Service Classes
BP 6142.94	History-Social Science Instruction
BP 6173	Education for Homeless Children
BP 6185	Community Day School

(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)

Information only – no action taken.

B. EDUCATIONAL SERVICES

1. **(Information/Discussion)** Fifth Grade Environmental Camp during the 2017/18 School Year. Jennipher Dace, Amanda Haltom, and Teadra Vance, who are 5th Grade teachers at Murdock, distributed information and presented the idea about taking the entire 2017/18 class of 5th grade students next year to Shady Creek Outdoor School & Event Center, an environmental camp located in Nevada City. The cost is \$235 per student for a 5 day program, and they plan to begin fundraising in the fall. A date needs to be set by the end of April 2017 for next year. The item will be brought back as an action item next month.

C. HUMAN RESOURCES

1. **(Action)** Approve the following revised salary schedules:
 - Classified-Confidential 2016-17 Salary Schedule (Retro to 7/1/16)
 - Classified-Confidential 2017-18 Salary Schedule (Effective 7/1/17)
 - Classified-Confidential 2018-19 Salary Schedule (Effective 7/1/18)
 - Management 2016-17 Salary Schedule (Retro to 7/1/16)
 - Management 2017-18 Salary Schedule (Effective 7/1/17)
 - Management 2018-19 Salary Schedule (Effective 7/1/18)

Mr. Geiger moved, seconded by Mrs. Taylor to approve the revised Salary Schedules.

AYES: Ward, Parisio, Taylor, Geiger

NOES: None

ABSENT: Knight

MOTION PASSED: 4-0-1

D. BUSINESS SERVICES

1. **(Information)** CalSTRS/CalPERS Employer Rates. Mrs. Beymer discussed the increase in rates and stressed the importance of contacting our legislators because as employers we cannot afford this. We are only a couple of years away from when our funding level is going to be less than what the increase in PERS/STRS is going to be. It's the equivalent of laying off a full time teacher every year for the next 10 years just to survive this type of increase. In 2013-14 STRS rates were 8.25% and PERS rates were 11.44%. By 2023-24 the rates will increase to almost 30% for PERS and 20% for STRS.

7. **ANNOUNCEMENTS**

- 7.1 TK/Kindergarten Registration will be held on March 2nd & 3rd from 8:30 a.m. – 2:30 p.m. in Room 101 at Murdock Elementary School.
- 7.2 March 17th will be a district-wide non-school day.
- 7.3 Glenn County STEM Fair will be held March 27-30, 2017 at the Orland Fairgrounds.
- 7.4 The next Regular Board Meeting will be held on April 6, 2017, at 7:00 p.m. at the Willows Civic Center.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 8:09 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Parisio will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 8:15 p.m.

- 9.1 Pursuant to Government Code §54957: Evaluation of Performance of a Public Employee: Superintendent
- 9.2 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (one case) Paul Bailey v. Willows USD et. al., Case No. 16CV01592.

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session.

At 8:25 p.m., the meeting reconvened to Open Session. President Parisio reported out:

- Item 9.1: Direction given to the Superintendent
- Item 9.2: Update given to the Board.

11. **ADJOURNMENT**

The meeting adjourned at 8:26 p.m.